



Belleville Public Library and John M. Parrott Art Gallery
254 Pinnacle Street, Belleville, Ontario K8N 3B1
TEL: (613) 968-6731 www.bellevillelibrary.ca

**The Minutes of the Regular Meeting of the Belleville Public Library
Board on Tuesday, 19 September 2023 at 6:00 PM**

Present: Councillor P. Carr; P. Appolon; A. Hallaran; R. Ingersoll; M. Roberts
T. Pross, CEO; H. Dewar, Manager of Public Services;
J. Van Manen, Administrative Assistant

Regrets: Councillor L. Chatten; G. Fraiberg; E. Lindenberg; Councillor C. Malette;

Media: None

- 1. Call to Order:** The meeting was called to order by the Chair at 6:00 p.m.
- 2. Declarations of pecuniary interest by Board Members:** J Van Manen, conflict of interest with agenda item 12.
- 3. Motion to approve the agenda for the Regular Meeting of 19 September 2023:**
MOVED by A. Hallaran, **SECONDED** by M. Roberts, THAT the agenda for the Regular Meeting of 19 September 2023 be approved. **CARRIED**
- 4. Motion to approve the minutes for the Regular Meeting of 20 June 2023:**
MOVED by P. Appolon, **SECONDED** by M Roberts, THAT the minutes for the Regular Meeting of 20 June 2023 be approved. **CARRIED**

No business arising from the minutes.
- 5. Items for Information**

Statistics June, July August 2023
Media Report

MOVED A. Hallaran, **SECONDED** by P. Appolon, to receive the Items for Information. **CARRIED**
- 6. Financial Statement to 31 August 2023**

MOVED by M. Roberts, **SECONDED** by R. Ingersoll, THAT the Financial Statement to 31 August 2023 be approved. **CARRIED**



7. Report to the Board 23_09: Accessibility policy and plan for approval

MOVED by R. Ingersoll, **SECONDED** by P. Appolon, THAT the Board approves Policy BPL002: Accessibility for people with disabilities, and the 2021-2026 Accessibility Plan as amended. **CARRIED**

8. Report to the Board 23_10: Revised Gallery Collection Accession and Deaccession Policy for approval

MOVED by M. Roberts, **SECONDED** by A. Hallaran, THAT the Board approves Policy BPL014: Gallery accession and deaccession as presented. **CARRIED**

9. Report to the Board 23_11: Proposed items for deaccession from the Gallery permanent collection

MOVED by A. Hallaran, **SECONDED** by P. Appolon, THAT the Board receives report 23_11: Proposed items for deaccession, and approves the deaccession of all items recommended for removal by the Curator. **CARRIED**

10. Report to the Board 23_12: Fall 2023 Facilities update

MOVED by A. Hallaran, **SECONDED** by R. Ingersoll, THAT the Board receives report 23_12: Fall 2023 Facilities update for information. **CARRIED**

11. Report to the Board 23_13: Capital budget submissions for approval

MOVED by R. Ingersoll, **SECONDED** by P. Appolon, THAT the Board receives report 23_13 and approves the following Capital Budget request submissions to the Council of the City of Belleville for their consideration:

- Security camera expansion
- Task chairs for public internet access computers. **CARRIED**

12. Report to the Board 23_14: Student Scholarship name change and 2023 Award approval

MOVED by M. Roberts, **SECONDED** by A. Hallaran, THAT the Board changes the name of the Olive Delaney Award to the Belleville Public Library Board Scholarship; AND THAT the Board approves the 2023 Scholarship for Emily Van Manen, recent General Assistant, with the amount awarded as \$500; AND THAT the Board confirms that the Olive Delaney Trust Fund will be discontinued and the principal withdrawn as needed to fund the Scholarships, until the Olive Delaney reserve account has been expended, with future awards funded by operational budgets. **CARRIED**



13. Report to the Board 23_15: Revised Circulation Policy and letter of support for regional reciprocal borrowing initiatives

MOVED by R. Ingersoll, **SECONDED** by M. Roberts, THAT the Revised Circulation Policy be approved with the following amendment: remove bolded text on page 70 of the Board agenda starting at “For Patrons” and ending at “digital content.” **CARRIED**

MOVED by P. Carr, **SECONDED** by A Hallaran, THAT the draft letter of support for regional reciprocal borrowing initiatives be TABLED to a future meeting pending further research. **CARRIED**

14. Discussion items:

1. Author Series
2. Hastinet meeting
3. Operating budget timeline

15. Other business

MOVED by M. Roberts, **SECONDED** by P. Appolon, THAT the Board authorizes Councillor Lisa Ann Chatten to remain on the Belleville Public Library Board following three (3) consecutive absences from regular Library Board meetings, as required by the Public Libraries Act. **CARRIED**

16. Next meeting: November 21, 2023

17. Adjournment: The meeting was adjourned at 7:15 p.m. on a motion by M. Roberts